



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Luchan, Quezon  
(042) 540-6519

## **NOTICE TO PROCEED**

**SURROUND GENERAL MERCHANDISING**  
Lucena, City

Sir/Madam,

The attached **Purchase Order No. 2024-08-0420** are already approved so **NOTICE** is given to **SURROUND GENERAL MERCHANDISING** for the purchase fabrication of dissecting table and cadaver storage requested by R. Abuy - COM with PR No. **2024-06-1278**. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : **SEP 17 2024**

Name of the Representative of the of the Bidder: **SURROUND GENERAL MERCHANDISING**

Authorized Signature: 